Shipping Manual for READY STEADY TOKYO - Sailing

First version May, 2019

1. Container Grounding Operations

Here we are pleased to inform you that Yamato Global Logistics Japan Co., Ltd. (YGL) has appointed by The Tokyo Organising Committee of the Olympic and Paralympic Games (Tokyo 2020) with regards to the Container Grounding Operations for the competitions which are going to be held at Enoshima Yacht Harbor during the period stated below. This operations cover from the time of opening venues until carrying out the containers after the competitions.

	Competitions	Period
1	2019 470 Class World Championship	2 - 9 Aug. 2019
2	READY STEADY TOKYO - Sailing	15 - 22 Aug. 2019
3	World Cup Series Enoshima Round	25 Aug 1 Sep. 2019
4	Enoshima Olympic Week 2019	11 - 17 Oct. 2019

To ensure the safety on site, please coordinate with YGL for all of Container Grounding Operations or related works from the time of opening venues until carrying out the containers after the competitions.

YGL carries custom brokerage functions as well so YGL would recommend to use our brokerage service along with the operations stated above for the simple solution.

Please feel free to contact the below in case of any questions arise regards to the logistics/transport matter.

Yamato Global Logistics Japan Co., Ltd.

Olympic Paralympic Support Team

1-10-14, Shinkawa, Chuo-ku, Tokyo, 104-0033 Japan

Email: sailing.yamato@y-logi.com

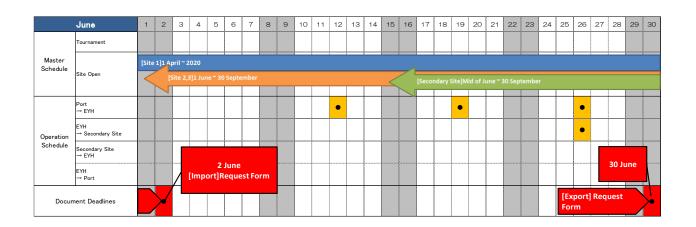
Kosuke Nomura (Mr)

Keitaro Matsumoto (Mr)

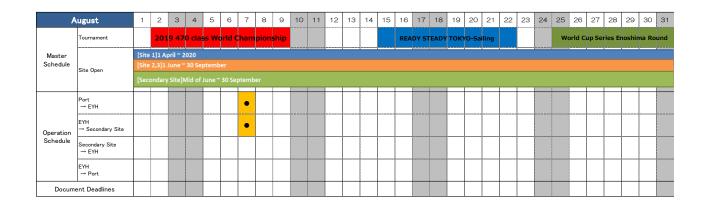
Yoshiaki Hamano (Mr) Head of Department

HP: http://www.y-logi.com/ygl/english/index.html

2. Operational Schedule



	July	1	2	3	4	5		6 7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31
	Tournament				Las	er W	orl	d 2 <mark>01</mark> 9												Lasei	· Woı	ld 20	19									
Master Schedule	Site Open	[Site	1]1 A 2,3]1 ondary	June ^	30 S			o Septem	ber																							
	Port → EYH			•							•							•							•							•
Operation	EYH → Secondary Site										•														•							•
Schedule	Secondary Site → EYH																															
	EYH → Port																															
Docum	nent Deadlines								-																							



Sep	tember	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30
	Tournament		_	Wo	orld Cup	Series	Enoshi	ma Rou	nd																						
Master		[Site	1]1 A	pril ~ 2	2020																									-	
Schedule	Site Open	[Site	2,3]1	June '	~ 30 S	eptem	ber																								
		[Sec	ondary	/ Site]	Mid o	f June '	~ 30 Se	epteml	ber																						
	Port → EYH																														
Operation	EYH → Secondary Site																														
Schedule	Secondary Site → EYH		•	•	•						•																				
	EYH → Port		•	•	•						•		•																		
Docume	ent Deadlines																														

3. Import Brokerage Service

3.1 Remarks

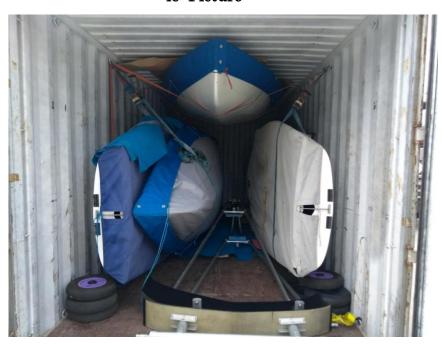
At the time of importation, details of each item must be presented to customs.

We recommend you submit extra information such as pictures etc. along with the customs paperwork.

There may be extra time for customs clearance as well as costs without this type of information.

Please keep Container Loading pictures and other information sources. This information may be required at the time of customs importation.

ie: Picture



ie: PACKING PLAN
CONTAINER LOADING PLAN [SAMPLE]

S D E V E W	NO .19,20 (JP,H180668 470 CLASS RAC N G YA NO .1,2 (JP,H1806685 470 CLASS RAC N G YA	470 CLASS RAC NG YACHT 5) NO.6,7 (JP./H1806685)	D 0 0 0 R
	N O .1.2 (JP./H 1806683 49ER CLASS YACH		
V EW FR O M ABO VE			D O O R
REAR			

3.2 Duty/Tax Exemption

The goods expected for re-exportation after the competitions which held in 2019, as well as Tokyo Olympic and Paralympic Games, at the time of importation in Japan, the Event Associates are eligible the right of duty/tax exemption with the condition of proper procedure has been made.

Please refer the below matrix to define the procedure.

		Type of Ir	nportation
		Non ATA Carnet	ATA Carnet
Custom	YGL	Α	В
Broker	Others	С	D

Deadlines of Documents Submissions

	Type of	AIR	Before loading	
Customs Broker	Importation	SEA	Required documents	Submission Deadline
			Application Form (Excel file)	
			• Cargo List	10 working days before loading
		ALD	• Packing List	
		AIR	Customs Form [C No.7500] with Signature	3 working days before loading
			Customs Form [C No.7510] with Signature	Submission required only for
	No. ATA Const		• [Customs Power of Attorney/Attorney for the Customs Procedures] with Signature	the first shipment∐
	Non ATA Carnet		Application Form (Excel file)	
			• Cargo List	10 working days before loading
Official		CEA	Packing List	
Customs Broker		SEA	• Customs Form [C No.7500] with Signature	1 working days before loading
			• Customs Form [C No.7510] with Signature	Submission required only for
			• [Customs Power of Attorney/Attorney for the Customs Procedures] with Signature	the first shipment□
			Application Form (Excel file)	
		AIR	Scanning copy of ATA Carnet	10 working days before loading
	ATA Cornet		Power of Attorney for ATA Carnet	
	ATA Carnet		Application Form (Excel file)	
		SEA	Scanning copy of ATA Carnet	10 working days before loading
			Power of Attorney for ATA Carnet	
Otl	her	6	Please consult with the Offici	al Customs Broke

A

Non ATA Carnet (YGL Operation)

① Below "I", "II" & "III" needs to be submitted to the following e-mail address prior to the shipment departure at origin seaport.

Send to

sailing.yamato@y-logi.com (YGL Olympic Paralympic Support Team)

I. Request Form (Excel File)

Select "Request Form" & "Cargo List" tabs and fill out the required fields.

II. Signed INVOICE

After the completion the "I", all the information automatically reflects to the "Invoice" tab. Please review the contents once again and sign appropriately right hand side bottom then scan & email to the e-mail address above.

III. Packing List

There is no specific format. Please use the format whatever on your hand.

② Please submit following documents required for proceed "Attorney for the Customs Procedure" (Only for the first time shipment)

In case of the shipment without residential importer in Japan, submission of following documents to customs helps establish importer representative in Japan. If you wish YGL take this part, complete the below documents and scan & e-mail to the above mentioned e-mail address without failing signature on the each sheets.

- · Report on the Attorney for the Customs Procedures (Customs Form C No.7500)
- · Report on release the Attorney for the Customs Procedures (Customs Form C No.7510)
- · Customs Power of Attorney/Attorney for the Customs Procedures
- ※ Please refer more details about the Attorney for the Customs Procedures "4.5 Importer and
 Attorney for the Customs Procedures" of "Customs and Freight Forwarding Guide for READY
 STEADY TOKYO Sailing".
- ③ Following documents are necessary to submit after the departure from origin seaport.

I. Copy of Bill of Lading (B/L)

Actual Weight shown on the B/L, Invoice and Packing List (P/L) must be the exact number. Weight of Container(s) itself must be included on the weight shown on the B/L.

II. Request Form (Excel File)

- In case of any changes of contents occur on "Cargo List" after the submission of ①
 - Put indication where the corrected areas are clearly and check the reflection of changes to the invoice. Sign on the sheet once again and the revised document needs to be scanned & emailed to the above mentioned e-mail address. Please do not forget to add case identification on the each of invoices as well.
- <u>In case of no changes of contents occur on "Cargo List" after the submission of ①</u>
 Please do not forget to add case identification on the invoice as well.

III. Container Loading Plan (Please refer "3.1 Remarks")

This document helps to minimize the possibility of custom inspection at the time of arrival at Tokyo/Yokohama or other destination seaport.

It is important for us to have understanding how the goods were loaded into the container at the origin.

We would appreciate to have those information such as pictures...etc. prior to the container arriving to the Japanese seaport.

Pictures taken are strongly recommended.

IV. Copy of Insurance Policy

In case of insured by either shipper/consignee or equivalent party

V. Freight statement

Cargo List

Case	Dimen	1		Wri [.]	te da	own :	them	odel a	nd serial number	whe
No.	L			•••	cc ac	7 		.oac. a	Ta serial framber	*****
1	520	400	100	20.800	200.0	220.0	890310	Nacra boat comp	ete with equipment	
2	520	400	100	20.800	200.0	220.0	890310	Nacra boat compl	ete with equipment	
3	520	400	100	20.800	200.0	220.0	890310	Nacra boat compl	ete with equipment	
4	200	200	130	5.200	90.0	100.0	940310	Silver Frames		
5	180	50	40	0.360	8.0	9.0	871200	Bicylce (PINARELL	O DOGMAK10 ABC14570870□	
6	1200	230	280	77.280	2250.0	2250.0	860900	Container 40ft SC	DC #ABCD1234567	
7	50	40	30	0.060	10.0	10.0	820590	Tool box		
	{									
		Ite	m		HS C	ODF		Item	HS CODE	
	49er	100			8712		Вісус		8712.00	
	Nacra	 а			8907	7.90	Bouy		8907.90	
	_F inn l	ooat			8205	5.90	ToolB	OX	8205.90	
	Rbb	oat			8716	6.40	Trolley		8716.40	
	RS:X				9506		Conta		8609.00	
							UUIII	1101	0000.00	
	D o lly				8610).00				

Required Condition of Duty/Tax Exemption

- a. Serial Numbers or other Unique Numbers must be appeared on the invoice
 ie. In case of shipping bicycles, usually bicycles frame does have individual unique number on it.
 This number should be appeared on the invoice.
- b. In case of no unique numbers existing on the merchandise, please make up the consecutive numbers on the each item which is not being easy to be apart. This number has to be reflects on the invoice.
 - ie : Print out the numbered label \Rightarrow Place on the item \Rightarrow Picture Taken

 Tool boxes or other setting items \Rightarrow Must be place for each individual item inside of the box.

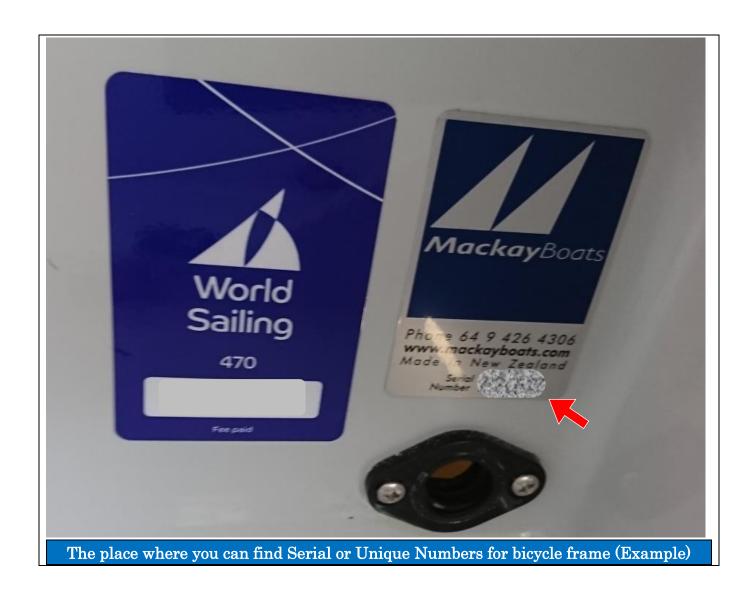


Duty/Tax may occur in case of the labels apart from the items or impossible to recognize the numbers.

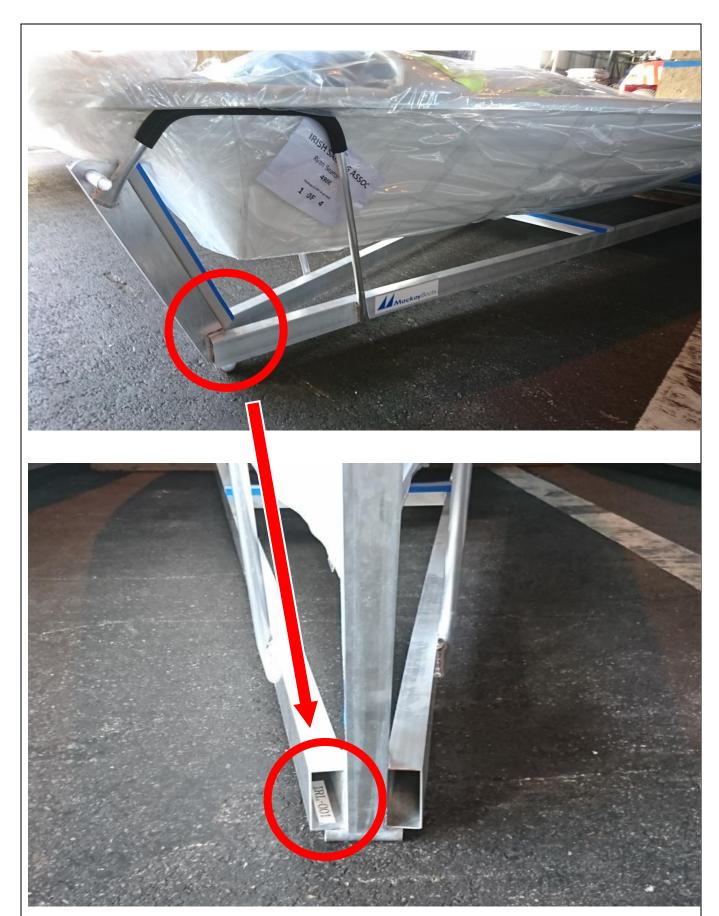
c. Duty/Tax may be charged in case above conditions has not been fulfilled.

The place where you can find Serial or Unique Numbers for yacht (Example)









Duty/Tax may occur in case of the labels apart from the items or impossible to recognize the numbers.

ATA Carnet (YGL Operation)

Please do not take option to use ATA Carnet in case of re-exportation date exceeds over 1 year after the importation.



Below information must be appeared on ATA Carnet whenever shipment applies for SOC

- · Container(s) Number
- · Actual Weight of Container(s)
- · Value of Container(s)
- · Country of Origin of each Container(s)

How to fill out

A.T.A CARNET

GENERAL LIST / 総合物品表

A.T.A.カルネ

Item No 品目番 ⁵		Number of Pieces/ 個 数	Weight or Volume/ 重量又は 数 量	Value / 価 額	Country of Origin 原産国	For Customs Use/ 税関記入欄 Identification marks/ 識別記号
1	2	3	4	5	6	7
	470 CLASS RACING YACHT WITH STANDARD	1	110	1,000,000	NZ	
:	470 BOAT CARRY	1	10	10,000	NZ	
3-	MASTS FOR 470 CLASS RACING YACHT	2	20	200,000	GB	
	TOOL BOX (PLASTIC BOX - BLACK, GREY)	1	20	50,000	JP	
	CONTAINER 40FT #ONEU●●●●●●●	1	2250	50,000	CN	

4 Below "I", "II" & "III" needs to be submitted to the following e-mail address prior to the shipment departure of origin seaport.

Send to

sailing.yamato@y-logi.com (YGL Olympic Paralympic Support Team)

I. Request Form (Excel File)

Select "Request Form" & "Cargo List" tabs and fill out the required fields.

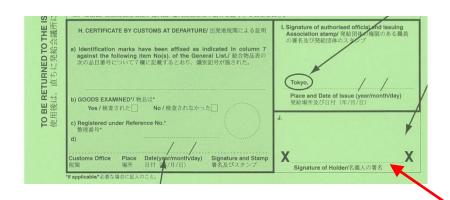
II. Signed INVOICE

After the completion the "I", all the information automatically reflects to the "Invoice" tab. Please review the contents once again and sign appropriately right hand side bottom then scan & email to the e-mail address above.

III. Packing List

There is no specific format. Please use the format whatever on your hand.

*Authorized signature must be signed off by same personnel appears on ATA Carnet.



POWER OF ATTORNEY	
To whom it may concern:	
We,	Signad
hereby appoint Yamato Global Logistics Japan Co.,Ltd. to be	our agent f
the purpose of dealing with and signing ATA carnet No	_
issued by the Japan Commercial Arbitration Association on	by a same
Japan Chamber of Commerce & Industry, and to deliver to	Customs a
documents required in this connection.	person
Date:	
Signature of ATA Carnet Holder :	

② Following documents are necessary to submit after the departure of origin seaport.

I. Copy of Bill of Lading (B/L)

Actual Weight shown on the B/L and ATA Carnet must be the exact number. Weight of Containers itself must be included on the weight shown on the B/L.

II. ATA Carnet

Please find below address where you send to.

We appreciate the tracking number information to the below e-mail address once you available.

Yamato Global Logistics Japan Co.,Ltd.

Olympic Paralympic Project Team

1-10-14,Shinkawa,Chuo-ku,Tokyo,JAPAN

Email address: sailing.yamato@y-logi.com

C

Non ATA Carnet (Non YGL Operation)

Please confirm the procedures with your customs broker.

D

ATA Carnet (Non YGL Operation)

Please confirm the procedures with your customs broker.